

# LOWDHAM PARISH COUNCIL



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**Minutes of a Council meeting of Lowdham Parish Council**  
**held in Lowdham Community Room, Southwell Road, Lowdham, NG14 7DQ**  
**on THURSDAY 01 November 2018 at 6.45pm**

18/11/05

## Councillors:

Andrew Coles; Jacqueline Finn (**Chairman**); Alison Glazebrook; Nigel Hunt (A); James King (A);  
Tim Knowles (**Vice-Chairman**) (A); Simon Mawby; Edward Morecroft; Michael Poyzer; Matthew Swallow (A); Emma Wilson

**Also present:** Clerk Bill Banner and two residents, each for a part of the evening.

**Apologies for Absence:** Cllrs Nigel Hunt, James King; Tim Knowles and Matthew Swallow - approved.  
County and District Cllr Roger Jackson and District Cllr Tim Wendels also apologised.

- 1. Declarations of Interest:** None
- 2. Chairman's Announcements:** None
- 3. Minutes of the full Council meeting held on 04 October 2018:** were accepted unanimously and duly signed by the chairman. It was noted that the date of the invitation by Robert Jenrick MP to visit the House of Commons was 26 October not November
- 4. Clerk's report on Matters and Actions arising from the Minutes:** The clerk reviewed actions taken since the last meeting for items not on the Agenda:  
**Minute 6) 7d)** The next round of the Notts County Council LIS Fund has been announced and an application will be made by the clerk for funding for six gateway signs. Another application will be made to fund the MUGA conversion to 3G resurfacing  
**Minute 6) 7e)** The additional concrete block is now in place, with thanks to Cllr Emma Wilson for making the arrangements  
**Minute 10b)** The tree branch at the cenotaph is to be cut back next Weds  
**Minute 13f)** Members were reminded to let the clerk have their profiles for use on the website  
**Minute 15.** Streetwise has completed the resurfacing of the village play area  
**Minute 16c)** The free salt bags have arrived
- 5. Open Session for Members of the Public to Raise Matters of Council Business:**  
*Standing Orders were suspended at 6.58*  
A member of Lowdham Colts Football Club sought permission for use of the pitch for the annual Boxing Day Football Match - approved  
*Standing Orders were reinstated at 7.00pm*
- 6. Highways and other County Council matters:** Cllr Roger Jackson was not present. The Chairman was able to advise that the double yellow lining in Station Road referred to at the last meeting was delayed, awaiting permission from Network Rail. She also mentioned that the plans for the main roundabout would produce a bigger roundabout
- 7. Working Group Formations:** The formation of Working Groups was discussed with a different Councillor leading each group. The clerk will send a matrix for completion by each Councillor who will indicate which group the member wishes to join. The Chairman and vice-Chairman are ex officio members of all working groups
- 8. County Council matters:** No report
- 9. Newark & Sherwood District Council matters:** No report

## 10. Amenities and Village:

18/11/06

- a) WWI Centenary project – Cllr Alison Glazebrook confirmed that arrangements for Remembrance Day were going to plan. Thanks were expressed to the team of Councillors who helped spread the pea-gravel at the cenotaph. The area will be cleared of leaves and generally tidied on Friday 9<sup>th</sup> November. The large poppies are up on the lampposts – to be taken down on 17<sup>th</sup> November
- b) Christmas arrangements were reviewed. The clerk informed members that he has been contacted by Mr David Davis who confirmed that he will be visiting the village as Santa in the early evening of Friday 30 November and will repeat his route around the village done in previous years. The lights will be installed by Leisurelites (Mr Rhys Fell) as last year, but afterwards, the tree lights and floodlight will be left in the natural tree in readiness for next year, so saving the cost of removal. The lights will be switched on at 6pm on 30 November. Shop keepers in the village have been asked to support the village by displaying tree lights on their premises
- c) Village Green: it was noted that County Cllr Roger Jackson was in contact with the Environment Agency and the Rivers Trust about flood alleviation plans
- d) A member of the NCC Rights of Way team has agreed to visit The Leys footpath to see what can be done to stop its use by horse riders
- e) The ownership of the grass verge in Station Road is unclear – Cllr Emma Wilson undertook to enquire

## 11. New Planning Applications:

- 18/01864/FUL – 13 The Priors – erection of two single storey extensions to rear of existing building – Object to proposal – An area of flooding – impact on neighbouring properties
- 18/01879/FUL – 8 The Green- flat roof extension to rear with accessible patio and internal alterations - DNO
- 18/01887/FUL – Paddock Land, adj. Carlow, Old Epperstone Road – Construction of wooden stable building on existing paddock - DNO
- 18/01604/FUL – Cliff House, Southwell Road - Change of use of outbuildings to residential, becoming an annex to the house - DNO
- 18/01995/FUL – Erect detached garage – South Sherrards Barn, Old Epperstone Road - DNO

- 12. Recent District Council decisions:** 18/01855/TWCA – World's End – tree work – DNO  
18/01816/TPO – 32 Blenheim Ave – tree work – DNO

## 13. Finance & General–

- a) Payments arising in October were approved.
- b) The clerk reviewed the operation of VAT and queried the rationale for registering for VAT and so charging VAT on the room lettings. He was asked to investigate further
- c) The outline budget was reviewed and a discussion on flood alleviation funding by means of the ultra vires authority of the Parish Council using the provisions of Section 137, took place. The clerk undertook to provide more details on the limitations of Section 137 and its use for the council to raise funds ultra vires - precept raised this way is to be spent in the year it is raised

- 14. Correspondence:** a) The e-mail correspondence with Andrew Disney will be followed up by the clerk plus reminding for the clearance work to be done on Cocker Beck.

- 15. Councillor's Reports:** Cllr Simon Mawby asked that a bench to be installed at a steep area of Old Epperstone Road and it was suggested that the request be directed to the District Council. He also made a request for a non-used lamp-standard on Old Epperstone Road to be removed. The clerk undertook to make a request with picture evidence to VIA Lighting – Notts County Council

## 16. Reports from Outside Organisations: None

*The chairman moved that the press and public be excluded from the meeting during consideration of item 17 on the grounds that it involves the likely disclosure of exempt information as defined in section 1 (2) of the Public Bodies (Admissions to meetings) Act 1960. Members agreed unanimously.*

- 17. Human Resources:** The meeting went into private session

- 18. Date of Next Meeting:** Thursday 06 December 2018 - 6.30 for 6.45pm.

The meeting closed at 8.45pm

Signed: Chairman ..... Date .....