

LOWDHAM PARISH COUNCIL



Clerk's address: 25 The Green, Radcliffe-on-Trent,
Nottingham, NG12 2LA

Telephone: 0115 933 5921 e-mail: clerk@lowdham-pc.gov.uk

E-mail: billbanner1@virginmedia.com

www.lowdham-pc.gov.uk

Minutes of a Council meeting of Lowdham Parish Council
held in Lowdham Community Room, Southwell Road, Lowdham, NG14 7DQ
on THURSDAY 06 December 2018 at 6.45pm

18/12/07

Councillors:

Andrew Coles (A); Jacqueline Finn (**Chairman**); Alison Glazebrook; Nigel Hunt; James King;
Tim Knowles (**Vice-Chairman**) (A); Simon Mawby; Edward Morecroft; Michael Poyzer (A); Matthew Swallow; Emma Wilson (A)

Also present: Clerk Bill Banner, District Cllr Tim Wendels and three residents, one for a part of the evening.
Emma Simkins and S & NDC colleague Jill Sanderson also attended (Item 6)

- 1. Apologies for Absence:** Cllrs Andrew Coles, Tim Knowles, Michael Poyzer and Emma Wilson - approved.
County and District Cllr Roger Jackson also apologised.
- 2. Declarations of Interest:** Cllr Matthew Swallow declared an interest in Planning Application 18/01947/FUL – 5 Lambley Road
- 3. Chairman's Announcements:** None
- 4. Minutes of the full Council meeting held on 01 November 2018:** were accepted unanimously and duly signed by the chairman.
- 5. Clerk's report on Matters and Actions arising from the Minutes:** The clerk reviewed actions taken since the last meeting for items not on the Agenda:
Minute 4 6) 7d) Notts County Council LIS Funding: Applications for 50% funding for six gateway signs and for MUGA conversion to 3G resurfacing have been submitted
Minute 4 10b): The tree branch at the cenotaph was to be cut back satisfactorily
Minute 4 13f) Members were reminded to let the clerk have their profiles for use on the website
Minute 10c) 13 c) and 14 The chairman, Cllr Wilson and the clerk have met up with Andrew Disney and walked an on-site survey of the flood alleviation scheme plans. Funding support options were discussed without conclusion
- 6. Housing Needs Survey:** Emma Simkins of Midland Rural Housing, supported by Jill Sanderson of N & SDC, presented her paper on doing a housing needs survey in Lowdham. It is 12 years since the last survey. This initiative was fully supported by Council
- 7. Open Session for Members of the Public to Raise Matters of Council Business:**
Standing Orders were suspended at 7.22
A resident criticised the incomplete work done by the tree surgeon at the cenotaph and also the inadequate work done by the grounds' maintenance contractor. The chairman encouraged him to advise the council at the time of his observation so immediate action can be taken. Another resident explained the features and benefits of the Hedgehog Street Scheme to be discussed under item 14
Standing Orders were reinstated at 7.38pm
- 8. Working Group Formations:** The formation of Working Groups was discussed with plans for a different Councillor to lead each group. The clerk took amendments from members to the current matrix and will re-issue the revised form, so each working group member can elect its leader to taken on current issues.
- 9. County Council matters:** County Cllr Roger Jackson had sent apologies but submitted a written report to Council:
 - VIA/NCC Survey activity at the roundabout is connected both with the plans for the new roundabout and joint work to be done with Severn Trent Water on surface water drainage infrastructure to protect a number of local properties
 - NCC are endeavouring to have joint working with the Environment Agency
 - Yellow lines have been put on Station Street
 - An enquiry has been received from residents about making Nottingham Road into a cul-de-sac

10. Newark & Sherwood District Council matters:

18/12/08

District Cllr Tim Wendels reported that S & NDC is reviewing the management of its housing stock by Newark and Sherwood Homes. He also reviewed the outline plans being considered about options to form Unitary Authorities. He answered a question about the lack of lighting at Francklin Car Park that as tenants it would be the Parish Council responsibility

11. Amenities and Village:

- a) Trees: The clerk reviewed the advice to Parish Councils to establish a tree management strategy (and cemetery memorial safety) and this will form part of the Agenda for the Village and Amenities Working Group to consider
The three trees behind Old Tannery Drive and the need for the beck to be dredged were discussed and the clerk was asked to arrange for Matt Everett from the Internal Drainage Board to contact the chairman to arrange a joint visit

12. Planning Applications:

- a i) 18/01947/FUL – 5 Lambley Road - erection of wall to provide safety barrier and retain driveway -DNO
18/02057/FUL – 22 Ridge Hill – double storey side extension over existing garage & garage conversion - DNO
18/02140/FUL – Lowdham Mill, Epperstone Road – demolition of conservatory and wall, erection of single storey extension - DNO
18/02141/LBC – Lowdham Mill, Epperstone Road – demolition of conservatory wall, erection of single storey extension - DNO
18/02202/FUL – Quakers Ridge, 2C Lambley Road – single storey extension and alterations to existing bungalow – DNO
a ii) Bus Stop reposition proposal: Object: - The regular bus stop should be used, which would avoid taking out so many very useful car park spaces particularly with the infrequent daily bus use

b) Recent District Council decisions:

- 18/01474/FUL – The Coach House, Main Street – Grant Permission
18/01634/FUL- The Paddock, Old Epperstone Road – Grant Permission
18/01604/FUL – Cliff House, Southwell Road - Grant Permission
18/02116/TPO – 7 Blenheim Avenue – Grant Works to trees

13. Finance & Assets–

- a) As agreed, the Interserve contract has been cancelled – in-house testing and recording arrangements have been made
b) The figures to redeem the Public Works Loan were reviewed and because of the redemption premium required, members agreed to continue with the present arrangement
c) Payments arising in November were approved.
d) The amended 2019/20 budget was further reviewed to include provision for the Section 106 payment amount of £15,500 for the Flood Alleviation Fund. As the decision was not necessary at this meeting, Cllr Matt Swallow agreed to convene a meeting of the Budget Working Group before the January Council meeting.
e) The clerk has reviewed the operation of VAT and as discussed last month has opted out of registration from 01 December 2018 to avoid charging VAT on the room lettings. Parish Councils can recover VAT under Section 33 VAT Act 1994 without the need to be VAT Registered

14. **Correspondence:** a) The Hedgehog Street Scheme was discussed following the presentation by the resident earlier and members agreed to promote via the Council website

15. **Councillor's Reports:** Cllr Alison Glazebrook gave her report which raised the matter of a lack of a light at Francklin Road car park and the clerk was asked to write to S &NDC about the Parish Council taking ownership of the car park. Cllr Glazebrook raised the matter of dogs being allowed to roam at the Cemetery and it was agreed that the clerk write to the observed parishioner whose dog was not on a lead and to improve the "dogs must be on a lead" signage. She reported that a resident wished to know about the next litter-pick (this has now been determined to be the week 22 March to 23 April 2019 in accordance with the national initiative Great British Spring Clean). Advertising posters at the War Memorial are not permitted and have now been removed. The Cemetery grass still has not been cut. The WW1 Centenary went well with good feedback on the large lamp poppies that will be available for 2019 Memorial Event. A letter of thanks will be sent to Sean Allison of Nottingham Print & Web for doing the design and print work for the event free of charge. She reported that the cricket club may be interested in having the unused toilet block for storage and members agreed to consider a proposition. The Village Hall has a new defibrillator. The cost of hiring the PA for the Christmas lights switch-on was discussed and members agreed that the responsibility should remain with the Village Hall Committee.

16. Reports from Outside Organisations: None

17. **Date of Next Meeting:** Thursday 03 January 2019 - 6.30 for 6.45pm.

The meeting closed at 9.15pm

Signed: Chairman Date