

LOWDHAM PARISH COUNCIL



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**Minutes of the Annual Council and monthly meeting of Lowdham Parish Council
held in Lowdham Community Room, Southwell Road, Lowdham, NG14 7DQ
on THURSDAY 09 May 2019 at 6.45pm**

09/05/09

Councillors:

Andrew Coles; Jacqueline Finn; Alison Glazebrook; Paul Harrison (A); Nigel Hunt;
Simon Mawby; Stephen Platt; Rich Sullivan; Chris Thompson

Also present: Clerk Bill Banner, County Cllr Roger Jackson and District Cllr Tim Wendels and four residents

1. Election of Chairman and vice-Chairman:

Chairman: Cllr Alison Glazebrook proposed Cllr Jacqueline Finn. This was seconded by Cllr. Simon Mawby. There were no other nominations. It was resolved unanimously that Cllr Jacqueline Finn be duly elected as Parish Council Chairman. Cllr Finn duly accepted the position and took the chair.

Vice-Chairman: Cllr Chris Thompson proposed Cllr Andrew Coles. This was seconded by Cllr Simon Mawby. There were no other nominations. It was resolved unanimously that Cllr Andrew Coles be elected as Parish Council vice-Chairman. Cllr Coles duly accepted the position.

2. Apologies for Absence: Cllr Paul Harrison - approved

3. Declarations of Interest: None

4. Chairman's Announcements: Cllr Finn reminded members that two council vacancies arise from insufficient candidates. The meeting dates for the next 12 months were considered and approved. Members agreed that the 2020 Annual Parishioners meeting will be at the village hall on Weds 8 April. As the clerk is away on 05 Dec. 2019, it was agreed to change that date to 28 November

5. Membership of Standing Working Groups

i) **Finance and Assets:** Cllrs Paul Harrison (lead); Simon Mawby and Chris Thompson

ii) **Planning:** Cllrs Alison Glazebrook (lead); Stephen Platt and Nigel Hunt

iii) **Community and Village Amenities:** Cllrs Rich Sullivan (lead); Alison Glazebrook, Stephen Platt and Simon Mawby

iv) **HR:** Chair, vice-Chair, Alison Glazebrook

v) **VHPFC rep:** Cllr Alison Glazebrook

vi) **Volunteer Path Wardens:** Clerk to ask John Day and Dave Johnson if they will agree to continue in this role

The Chairman and vice-Chairman are permanent ex-officio members of these groups

6. Minutes of the full Council meeting held on 04 April 2019 were accepted unanimously and duly signed by the chairman.

7. Clerk's report on Matters and Actions arising from the Minutes: Nothing that is not covered by the Agenda

8. Open Session for Members of the Public to Raise Matters of Council Business:

Standing Orders were suspended at 7.19pm

Concern was raised about MUGA resurfacing plans – an agenda-ed item

Standing Orders were reinstated at 7.22pm

9. County Council matters: County Cllr Roger Jackson mentioned the report from VIA's Tom Bowlan concerning the proposed changes at the roundabout and expressed concern about the illustrated road cutting - a meeting is being arranged. He referred to the Trent Lane closure and the monitoring of its effect on the flow of traffic at Gunthorpe Bridge. Road resurfacing at the junction of Main Street and Epperstone Road is planned for next financial year.

Drains at Station Road are to be cleared next day

09/05/10

- 10. Newark & Sherwood District Council matters:** Cllr Tim Wendels briefly reviewed the election results that returned him as District Councillor for Lowdham for a further 4 years. Members congratulated him. He reminded members that the June Finance Meeting was considering the transfer of Francklin Road car park to the Parish Council and was optimistic that this would be approved. He reviewed the results of the District Satisfaction Survey when a pleasing 11,000 forms were completed. For Lowdham, these were the five services that were identified to be in most need of improvement: 18% roads & pavements; 11% anti-social behaviour; 10% doctors and dentists service and 9% cleanliness of roads.

92% said that they were satisfied with where they live.

There is a housing survey being done currently

Members wished to have clarity on the District Planning policy concerning house extensions in the Flood Zone. It was agreed that in future if members decline or object to a planning application on this basis a copy of the decision will be forwarded to him to ensure close attention is made to comply with policy

7.45pm Cllr Roger Jackson left the meeting

11. Amenities and Village:

- i) Village Gateways: No news yet from the LIS funding application
- ii) Cemetery Headstones and Maintenance: It was agreed for the clerk to contact grave owners (via the Funeral directors) that have made plantations in the grave space contrary to Cemetery Regulations. It was agreed that a survey of headstones be done to ensure all are safe
- iii) MUGA – resurfacing. We await to hear from Alan Hardy who presented to Council last month. The moss has been cleared so both tennis courts are playable. The cubs request to install painted tyres filled with plants was praised for its initiative, but the use of tyres was not approved. The clerk was asked to inform the cubs that they may consider using the area immediately before the concrete barriers - which could be painted – and we await their proposals
- iv) Village litter-pick – The village litter picking event was very successful and a letter of thanks has been received from the organiser Christine Statham. The council expressed thanks for the excellent work done and encouraged future events to support the District's Street Cleaning efforts
- v) Roundabout proposals – As the parish council has not been consulted on these plans, the clerk is to ask Tom Boylan from VIA to come to the June meeting. Concern was expressed about encroachment of the village green and the clerk was asked to seek legal advice
- vi) Dog Bins – members asked the clerk to request specific site and size changes to improve better usage
- vii) Best Kept Village Competition – it was agreed to enter this year's competition – cost £5

12. Planning Applications:

- a) 19/00579/FUL – 1 Furleys Cottage – subdivide dwelling to form two three-bedroomed dwellings – no objection
- 19/00814/FUL – Lowdham Cars – Increase in number of car sales from 30 to 50 – no comment, as out of area

b) Recent District Council decisions:

- 18/01947/FUL – 5 Lambley Road – Grant Full Permission
- 18/02266/FUL – 17 The Green – Grant Full Permission
- 19/00092/FUL – 11 Long Meadow Hill – Refuse Full Permission
- 19/00298/LDC - Park Nook - Cert of Lawful Use
- 19/00312/FUL – Brakes Farm – Grant Full Permission
- 19/00313 /FUL – 3 Long Meadow Hill – Grant Full Permission
- 19/00500/TPO – 12 Willow Holt - Grant work to the trees
- 19/00769/TWC – Yew Tree House – Fell tree – No objection

13. Finance & Assets–

- a) Payments arising in April were approved – The Data Protection Fee is due, £35 by annual debit mandate
- b) CIL – receipt of £7846.90 from Newark & Sherwood DC noted - for use in the next 5 years on infrastructure projects
- c) The Statement of Activities for 2019/20 was presented and duly approved

14. Correspondence: VIA has confirmed that following our enquiry a hedgerow inspection was done and the report recommends the maintenance of the vegetation along the A6097 from the junction of Epperstone Road to just before the rear of the school

15. Councillor's Reports: None. Cllr Platt distributed recent newspaper articles on the effects of Climate Change and asked to speak about it at the next meeting. It was suggested the topic could only relate to the work of Lowdham Parish Council

16. Reports from Outside Organisations: None

17. Date of Next Meeting: Thursday 06 June 2019

The meeting closed at 9.20pm

Signed: Chairman Date