

LOWDHAM PARISH COUNCIL



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**Minutes of the monthly meeting of Lowdham Parish Council
held by Internet Conferencing (Zoom)
on THURSDAY 1st April 2021 at 6.54 pm**

01/04/21/56

Councillors:

Andrew Coles (A); Jacqueline Finn (Chairman); Alison Glazebrook; Paul Harrison; Caroline Kew;
Stephen Platt (A); Mike Poyzer; David Williams; Emma Wilson

Also present: Clerk Bill Banner, Minute taker Wendy Fenn, District Cllr Tim Wendels (L) and five members of the public

- 1. Apologies for Absence:** Cllr. Andrew Coles; Cllr. Stephen Platt. County Cllr. Roger Jackson will not attend because of purdah. Mandy Meyer has resigned as councillor.
- 2. Declarations of Interest:** None
- 3. Chairman's Announcements:** None
- 4. Casual Vacancy:** There are two casual vacancies.
- 5. Minutes of the Council Meeting held on 04 March 2021:** The minutes were accepted unanimously and will be signed in due course.

Standing orders were suspended 6.58pm

6. Open Session for Members of the Public to Raise Matters of Council Business:

Peter Cross of the Lowdham Flood Action Group reported that with the help of Matthew Norton of NSDC Planning he has been looking at the history of sites allocated for development since 2009. He said that there were only two small areas approved for development, one of which had been completed. He recommended that Critical Drainage Area Status be sought to assist with future drainage plans from any developments.

It was suggested approaching Cllr. Jackson to ask for assistance.

Standing Orders were reinstated 7.07pm

7. County Council matters:

In Cllr. Jackson's absence, Cllr. Wilson reported that a feasibility assessment had been made by VIA of a proposed crossing at Station Road. The outcome is awaited.

8. District Council matters: These were reported later in the meeting.

9. Amenities and Village:

- A6097 Roundabout proposals: No further updates at this stage. Work is currently taking place at Ollerton. It will then move south to start work in Lowdham in 2 years' time.
- Flood alleviation: The chairman referred to the comments about Critical Drainage Area Status raised in item 6 and expressed concern that the Parish Council's attention had not been drawn to critical drainage considerations in previous years.
Cllr. Finn proposed progressing with a Neighbourhood Plan and suggested raising as a topic at the Annual Parishioners Meeting at the end of June. To complete the plan, it was proposed that a group of over 20 people are sought, with sub-groups created to focus on specific issues, e.g. flooding, education and health etc. The Clerk agreed to arrange for speakers to come along to the meeting to explain what is involved.

Cllr. Glazebrook reported that the County Council had started work related to the flooding at the Epperstone By-Pass Garage.

10. a) Planning Applications:

20/01338/HOUSE - 56 Old Tannery Drive - proposed first floor extension over existing garage - Do Not Object

21/00676/HOUSE - 2 Brookside - single storey front extension - Do Not Object - Observation: High Flood Risk Area

21/00672/HOUSE - Lazonby House - first floor rear extension with balcony, front boundary wall and front porch -- Do Not Object
 20/01963/FUL- Victoria Cottage – amended consultation (20/00373) – conversion to 7 apartments - Object - the entrance and exit is very tight for the location. The flat roof and separate building are not in keeping with the character of the host dwelling.

10. b) Planning Decisions:

20-02299-HOUSE – 16 Main Street – Grant Application

21-00273-HPRIOR – 49 Old Tannery Drive – single storey rear extension - Prior approval not required.

21/00363/HPRIOR - 17 Gunthorpe Road - prior approval sought for additional storey – Granted.

21/00482/HPRIOR - 17 Gunthorpe Road - prior approval sought for single storey rear extension - Prior approval not required.

11. Finance & Assets:

a) March payments were authorised

b) Provisional year end accounts: These were noted. The Clerk reported that the AGAR External Auditor return will be brought to next month's meeting to be signed with the Council's approval. A copy will be circulated beforehand.

c) Re-opening of community building considerations – Scouts' request email: At this stage, it was agreed that outside activities can go ahead. Only leaders allowed inside to collect and return equipment. Controlled use of toilets to be permitted but to be cleaned thoroughly afterwards.

d) MUGA – Gate security. The Mercury quote was discussed. The meeting discussed the matter of people still gaining unauthorised access onto the MUGA. The Clerk detailed the current security measures that have been taken, but it was also agreed for Cllr. Poyzer to obtain quotes for purchasing uniquely coded fobs, as well as details of how they work and researching how other users have found them.

Cllr. Finn informed the meeting that she attended a zoom meeting with NSDC and was responding to a review of Open Spaces in every Parish carried out by NSDC. The District Council is wishing to nominate Green Flag Open Spaces. It was thought that this year may not have been the best to carry out the review because of the pandemic - areas have not been used as they normally would be. However, there may be funding available to improve some areas.

The Clerk highlighted that two users of the MUGA tennis facility have reported that the tennis nets need to be renewed. It was agreed to renew the nets and explore the cost of new posts.

12. General matters: Annual Parishioners Meeting: Wednesday 23rd June 2021. The Clerk has booked the village hall. It was agreed to invite Peter Cross to talk about FLAG and a speaker from NSDC to talk about the Neighbourhood Plan.

Cllr. Tim Wendels joined the meeting at 7.52pm

8) Cllr. Tim Wendels joined the meeting to report on District Council matters: Having not long returned to work following illness, Cllr. Wendels updated the meeting about the drainage scheme for 10 Epperstone Road, saying that NSDC were satisfied that the conditions regarding the flood risk have been discharged satisfactorily.

Cllr. Wendels said he was willing to assist Peter Cross with the re-writing of the flood risk plan.

Cllr Caroline Kew raised the matter of excessive speeding on Southwell Road. Cllr. Wendels agreed to mention her concerns to County Councillor Roger Jackson.

13. Correspondence: Lowdham Housing Needs Project report. This report had been circulated via email, but unfortunately the link relates to a report dated 2007. Cllr. Wendels to arrange for the link to be corrected.

14. Councillor's Reports:

i) Having spoken to Geoff Burton, Cllr. Glazebrook reported that some of the trees had been planted and that he planned to complete the rest within the next few days. Members expressed appreciation.

ii) Cllr. Kew reported that NSDC contractor has mowed the verges in Southwell Road and had done an excellent job.

15. Reports from Outside Organisations: Nothing to report.

16. Date of Next Meetings: Thursday 6th May 2021 to include the Annual Council Meeting

Signed: Chairman

Date

The meeting closed at 8.08pm