

# LOWDHAM PARISH COUNCIL



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**Minutes of the Monthly Meeting, including the Annual Council Meeting, of 06/05/21/58**  
**Lowdham Parish Council held by Internet Conferencing (Zoom)**  
**on THURSDAY 6<sup>th</sup> May 2021 at 6.45 pm**

## Councillors:

Andrew Coles (A); Jacqueline Finn (Chairman); Alison Glazebrook; Paul Harrison; Caroline Kew;  
Stephen Platt; Mike Poyzer; David Williams; Emma Wilson

**Also present:** Clerk Bill Banner, Minute taker Wendy Fenn, District Cllr Tim Wendels and one member of the public

1. **Apologies for Absence:** Cllr. Andrew Coles
2. **Declarations of Interest:** None
3. **Election of Chairman and vice-Chairman for 2021/2022.** Cllr. Finn was elected as Chairman and Cllr. Andrew Coles elected as Vice-Chairman. The signing of the formal acceptance of office will take place later.
4. **Review of Working Groups membership:** The Parish Council reviewed the groups and membership of each group as follows:

<u>Working Group</u>	<u>Members</u>	
Finance and Assets.....	Cllr. Paul Harrison	Cllr. Caroline Kew
Planning.....	Cllr. Alison Glazebrook	Cllr. Stephen Platt
Community & Village Amenities..... (including Safer Neighbourhood Group)	Cllr. Alison Glazebrook	Cllr. Stephen Platt
Communications/Website.....	Cllr. Caroline Kew	Cllr. David Williams
HR.....	Cllr. Mike Poyzer	Cllr. Alison Glazebrook
Volunteer Footpath Wardens.....	Cllr. Caroline Kew	Cllr. David Williams
Flood Action.....	John Day	David Johnson
VHPFC Representative.....	Cllr. Emma Wilson	Cllr. Andy Coles
	Cllr. Alison Glazebrook	
5. **Chairman's Announcements:** None
6. **Casual Vacancy:** There are two vacancies. The Clerk to arrange for an advert to go in the village magazine.
7. **Minutes of the Council Meeting held on 01 April 2021** were accepted unanimously and will be signed in due course.
8. **Open Session for Members of the Public to Raise Matters of Council Business:** None
9. **County Council matters:** Cllr. Jackson was absent because of local elections.
10. **District Council matters:** Cllr. Tim Wendels reported on:
  - i) The Victoria Cottage Planning Application is still not determined (drop-side kerbs are included in the revised plans).
  - ii) N&SDC Full Meetings. Cllr. Wendels gave details of a new system of Full Council Meetings with a change to a leader and cabinet system of governance. A working group is being formed to develop the details.
  - iii) Concern over speeding in Southwell Road was raised again and Cllr. Wendels undertook to refer the matter to Cllr. Jackson.
11. **Amenities and Village:**
  - i) Roundabout proposals: No further updates.
  - ii) Flood alleviation: EA Update, Critical Drainage Area status and Neighbourhood Plan:
    - a) Playing Fields: The Clerk to chase up a response to his letter to the EA relating to a timetable of work. Cllr. Glazebrook reported that the Cricket Team have planned to use other venues but would like to know when the playing fields will be available.
    - b) Cllr. Finn reviewed the work to be done on the left bank of the beck and reported on the single reservoir to be situated down the side of Lowdham Grange – taking due care regarding wildlife and rare species. Investigation into a buried village to be undertaken.
    - c) The Business Case is about to be submitted for part of Lambley Road to be built up for the reservoir. Work may start in March 2022, finishing Spring 2023.
    - d) The meeting discussed what is involved in creating a Neighbourhood Plan. It was agreed to discuss further following the Annual Parish Meeting. Matthew Horton (NSDC, Planning) has agreed to talk on the matter.
  - iii) Southwell Road grounds – litterbin suggestion. As part of the Green Champions scheme, Cllr. Glazebrook said that, on a trial basis, large litterbins for litter pickers are available from NSDC. It was agreed to request one for the Community Building.

She said that VHPFC has registered for a bin for the Village Hall, but not yet had a response. Cllr. Wendels to chase up.

iv) Dog fouling. How to deal with affected areas was discussed. NSDC are aware of the problem.

#### 12. a) Planning Applications:

20-02479- HOUSE - 33A Plough Lane - erection of garage and summerhouse - Do not object

21-00753/HOUSE - 17 Gunthorpe Road - replacement garage

21-00810-HOUSE - 17 Gunthorpe Road - proposed first floor, single storey rear and side extension.

Members considered both applications together and concluded that the plans were not very different from the previous application and for the same reasons OBJECT to the plans. The EA objected last time, but EA do not seem to have been consulted this time.

21-00915-HOUSE - 9 The Green - remove porch and provide single storey rear extension - Do not object.

21-00941-HOUSE - 12 Nottingham Road - Extension and garage conversion to office with roof deck. Join bungalow with converted garage - Object. The plans would be acceptable without the roof deck. This would give a lack of privacy for neighbours.

21- 00962-HOUSE - 16 The Green - Single-storey rear extension with roof light - Do Not Object

21-00998-FUL - J Harrison Ltd, Southwell Road - proposed car wash - Do not object

2020-1174 (Gedling BC) – Timmermans – revised consultation – Similar comments as last time – to have effective access plans to manage increased traffic and to having improved drainage to prevent run-off.

21/00049/NEWDEV – 10 Epperstone Road – 4 residential dwellings - The proposal to name the site Jae Court was not thought to be relevant or appropriate. Councillors favoured 10a, 10b, 10c, and 10d, in line with NSDC rules.

#### 12. b) Planning Decisions:

21-00420-HOUSE - 30 Ton Lane - garden outbuilding to the rear – Application refused.

21-00560-TWCA - 19 Lambley Road - tree work - No objection

#### 13. Finance & Assets:

a) Payments arising in April were approved.

b) Year-end Accounts Annual Return 2020/21 were approved for signing

i) Section 1 – The Annual Governance Statement

ii) Section 2 – The Accounting Statements

c) Re-opening of community building. The Clerk is guided by the date of 21<sup>st</sup> June, when full restrictions are to be lifted.

As this evening (6<sup>th</sup> May) is the last date when a Zoom meeting can be held legally, and with the rule of 6 applying until 21 June, the Annual Parishioners Meeting is the next meeting - to be held in the Village Hall on the Weds 23<sup>rd</sup> June 2021.

The next monthly Parish Council meeting is on the 1<sup>st</sup> July 2021 in the Community Building.

d) MUGA – Gate security – Cllrs. Poyzer and Harrison agreed to visit Mercury to look at the NET 2.0 security system.

e) Lowdham C o E Junior School request for a grant towards cost of DARE visit - it was agreed to contribute £250 towards the cost. Cllr Wilson declared a non-pecuniary interest as chairman of the school governors.

**14. General matters:** Annual Parishioners Meeting: Wednesday 23<sup>rd</sup> June 2021 at the Village Hall. Main Speakers are Peter Cross (FLAG) and Matthew Horton who will talk about preparation of a Neighbourhood Plan.

Details to be advertised by posters and on Facebook and Website.

*Cllr. David Williams left the meeting at 20.38pm*

#### 15. Correspondence:

i. The PC agreed to support a 4<sup>th</sup> August event, organised by East Midlands Railways to celebrate 175 years of the Castle Line. It was also agreed to provide financial help to erect information boards for the Lowdham Heritage Trail (organised by the Friends of Lowdham and Burton Joyce Stations). Cllrs Paul Harrison and Alison Glazebrook declared non-pecuniary interests as Trustees of the Lowdham Railway Heritage

ii. VE Day on 8<sup>th</sup> May 2021 – noted.

iii. NALC has sent a request for a consultation regarding rural broadband. – Cllr Mike Poyzer agreed to respond

iv. A further consultation request has been received relating to how the Parish Council supported young people in their community. Cllr. Platt agreed to respond to the survey.

v. Green Space Society: Cllr Platt was reassured that village Open Space was registered as Village Green.

**16. Councillor's Reports:** Cllr Glazebrook reported that the Barn at the Village Hall, used for storage, is in need of repairs, but that there are no grants available. Help may therefore be requested of the Parish Council in the future. A list of work to be done and estimate of costs were requested.

**17. Reports from Outside Organisations:** None

**18. Date of Next Meeting:** Thursday 1<sup>st</sup> July 2021 – at the Community Building

The meeting closed at 8.51 pm

Signed: Chairman .....

Date .....