

# LOWDHAM PARISH COUNCIL



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**Minutes of the Monthly Meeting of  
Lowdham Parish Council held at The Community Building, off Southwell Road, NG14 7PS  
on THURSDAY 4<sup>th</sup> November 2021 at 6.45 pm**

**04/11/21/66**

## Councillors:

Andrew Coles, Jacqueline Finn (Chairman); Alison Glazebrook (R); Paul Harrison; Caroline Kew;  
Stephen Platt; Mike Poyzer; Serena Simmons; Emma Wilson (A)

Cllr Glazebrook attended remotely in order to continue to take an active part and represent residents but was unable to vote.

**Also present:** Clerk Bill Banner; Minute taker Wendy Fenn; County Cllr. Roger Jackson; District Cllr Tim Wendels (L)

1. **Apologies for Absence:** Cllr. Emma Wilson
2. **Declarations of Interest:** None
3. **Chairman's announcements:** None
4. **Minutes of the Council Meeting held on 02 September 2021** were accepted unanimously and duly signed.
5. **Open Session for Members of the Public to Raise Matters of Council Business:** No members of the public present
6. **County Council matters:** Cllr. Jackson's report:
  - i) Interactive Speed Sign, Southwell Road – This has been repaired.
  - ii) The Application to the District Grant Scheme to help fund a further Interactive Speed Sign on Southwell Road will be considered at next Monday's panel meeting
  - iii) Ivy growing over the top of the bridge at Ton Lane has been reported and VIA has written to the owner to have it cut back.
  - iv) All funding is available for work on the roundabout. Cllr. Jackson ran through the planned timetable leading up to completion date of Spring 2025.
  - v) Network Rail Car Park. Land has been cleared for a preliminary survey to take place. It is hoped a Car Park will be created in the not too distant future.
  - vi) School admissions. It is now time to apply for next year. Cllr. Jackson reported that parents are being encouraged to make 2 choices on their applications not just the preferred one.
  - vii) Fostering: Cllr. Jackson announced that the Council are looking for keen Foster Parents and asked that if the PC knew of anyone wishing to foster to ask them to contact the Council.
  - viii) Left bank Floodwall Repairs: Work is going ahead on the football pitch. Cllr. Finn added that there is a slight delay with installation of the piling, but this should happen in January. Cllr. Finn also reported on progress being made on the main (capital) scheme with clearing of the site planned to start Spring 2022. The EA have worked hard for the scheme to go ahead and every effort is being undertaken to ensure it is biodiverse.
  - ix) Old Tannery Drive. Cllr. Finn confirmed that repairs undertaken, where the pipes from Willow Holt to Old Tannery Drive were not connected properly, has meant that water can now run through to Carr Dyke.
  - x) Trees Obscuring crossroads. Cllr. Harrison raised the issue of overgrown trees at Ton Lane crossroads obscuring traffic lights and road signs. Cllr. Jackson agreed to raise the matter with Highways.
  - xi) Reserves. The meeting discussed the funds which had been raised as the village's contribution towards the flood defence scheme and considered other projects that may also benefit and be sustainable for the village.
  - xii) The Queens Platinum Jubilee 2022. Cllr. Jackson enquired about this event and holding of a street party, involving street closure. Cllr. Glazebrook confirmed that celebrations have been organised for the Sunday of the Jubilee weekend by the Village Hall & Playing Fields Committee.
7. **District Council matters:** Cllr. Wendels reported when he arrived later in the meeting:
8. **Amenities and Village:**
  - i) Roundabout proposals update: Discussed earlier.
  - ii) Flood alleviation EA progress: Discussed earlier.

## 9) Planning Applications

*7.41pm Cllr. Roger Jackson left the meeting.*

21/02039/FUL – Cliff Mill Farm, Southwell Road - Conversion and extension of garage to form two additional rooms to existing Bed and Breakfast business, incl. all associated external works - Do Not Object

21/02119/ADV – The Old Grain store, Old Epperstone Road - Erection of replacement 1 Fascia Sign on side of building and 1 free standing Entrance Sign - Do Not Object

21/2131/HOUSE – 3 Grove Farm - New timber annex outbuilding - Object - Out of character for the area

04/11/21/67

21/02242/FUL – Plot 3, 10 Epperstone Road – erection of bungalow and detached garage - Do Not Object, provided withdrawal of permitted development.

**10) Recent District Council Decisions:**

21/01656/LDC – 3 Grove Farm – Proposed new timber outbuilding – Refuse to issue Certificate of Lawfulness

21/01667/FUL – Plot 3, 10 Epperstone Road – erection of dwelling – Refuse Planning Permission

21/01876/HOUSE and 21/01877/LBC – Lowdham Mill, Epperstone Road – Demolish Conservatory and erect single storey extension - Grant Household Application and Listed Building Consent.

21/01887/TWCA – Sycamore House, Church Lane – fell 6 silver birch trees – Application permitted.

**11. Finance & Assets:**

a) October payments were approved.

b) Accessible Support Swing. Cllr. Coles reported that the majority of the cost required had been raised, and it was hoped that the PC would agree to contribute towards the balance. Cllr Glazebrook advised that the VHPFC were in the process of obtaining a quote from HACS to confirm the full costs involved. It was agreed that the PC would delay its decision until the VHPFC confirmed the full cost.

c) Finance review at 30 Sept 2021 – After summarising the income and expenditure it was agreed that the end of half year figures did not show any cause for concern.

d) Provisional Budget for 2022/23 – It was decided to agree the next budget at the January meeting. Councillors were requested to put forward any projects they may like to propose for discussion at the December meeting. The Clerk drew attention to a problem with the boiler and enquired as to whether it is now time to get a new boiler. It was suggested to find out cost of repairs as the first step.

**12. General matters:**

i) Christmas. It was confirmed that arrangements are the same as for last time and the tree and Christmas lights will be ready for the 3<sup>rd</sup> December. People should gather at the War Memorial from 5.30pm for the switch on at 6.00pm. The Village Hall will be holding its Christmas Market from 2pm - 8pm.

ii) MUGA Gate Security. Cllr. Poyzer updated the meeting on the Key Pad and Fob security system for the gate to the MUGA. The fobs store information about when it is being used and information about the user. It was agreed this must be made known to the users. If the fob is lost a charge of £10 is incurred.

iii) Cleaning of the MUGA. It was confirmed this had taken place pre-football season.

iv) Loop System. Cllr. Platt enquired about the possibility of acquiring a Loop System for the Community Building's meeting room. The Clerk agreed to follow this up and take advice on what is needed and obtain a quote.

v) Testing for Covid. Although it is not mandatory, Cllr. Platt wished to recommend that Councillors take a test before attending meetings.

vi) Lottery Funding Application. Cllr. Kew updated the meeting regarding the "Together for our Planet" funding pot of up to £10K from the Lottery and sought the Parish Council's support. Cllrs. Kew, Poyzer and Platt had met and set up a group to focus on Lowdham and how they would take the project forward. Many ideas had been discussed, but initially the funding would be to get things up and running by holding roadshow events for people to attend and make informed choices for funding specific projects, for example, a repair café as had been done in Chesterfield. In order to apply for the funding, this would have to be done by the Parish Council, with accounts signed off by the Clerk. It is something that will involve the community, leading to an ongoing legacy. Cllr. Platt agreed to put forward wording for the bid, to be circulated for approval before sending off by the deadline date of 18<sup>th</sup> November. A name for the group also needs to be agreed upon.

**7. District Council matters:** Cllr. Wendels report:

*8.22pm Cllr. Tim Wendels joined the meeting*

i) FLAG/Peter Cross. Cllr. Wendels reported that he is happy to support FLAG by looking further into there being no specific section of Lowdham in the Council's Development Plan policy and also by contacting EA to designate Lowdham as a Critical Drainage Area.

ii) Plot 3, 10 Epperstone Road. As discussed earlier, a new application for a bungalow had been made. No objection thereto.

**13. Correspondence:**

Cllr. Platt reminded the meeting that Council has received correspondence relating to:

i) Website accessibility ii) NCC Validation Requirements for Planning iii) Live and Local iv) Cemetery Environmental Permitting Regulations v) The Prison vi) Local Communities Fund Grant vii) Signing of Jackie Weaver's petition.

**14. Councillor's Reports:** No reports.

**15. Reports from Outside Organisations:** No reports.

**16. Date of Next Meeting:** Thursday 2<sup>nd</sup> December 2021 – at the Community Building

The meeting closed at 9.00 pm

Signed: Chairman .....

Date .....