

# LOWDHAM PARISH COUNCIL



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**Minutes of the Annual Meeting of Lowdham Parish Council and Minutes of the May Monthly Meeting of  
The Council held at The Community Building, off Southwell Road, NG14 7PS  
on THURSDAY 5<sup>th</sup> May 2022 at 6.45 pm 05/05/22/78**

## Councillors:

Derek Brickell; Jacqueline Finn (Chairman); Alison Glazebrook; Paul Harrison (A); Caroline Kew;  
Stephen Platt; Mike Poyzer; Serena Simmons; Emma Wilson.

**Also present:** Clerk Bill Banner; Minute taker Wendy Fenn; District Cllr Tim Wendels and 1 resident

- 1. Apologies for Absence:** Cllr. Paul Harrison
- 2. Declarations of Interest:** None
- 3. Election of Chairman and vice-Chairman for 2022/2023:** Cllr. Finn was nominated to continue as Chairman and Cllr. Harrison to continue as Vice-Chairman and both duly elected. The Review of Working Groups membership was discussed as item 8.
- 4. Chairman's announcements:** None
- 5. Minutes of the Council Meeting held on 07 April 2022** were approved unanimously and duly signed.
- 6. Open Session for Members of the Public to Raise Matters of Council Business:** No matters raised.
- 7. Rachal Winter – Family Development Tutor – PCO – Yellow Belt Certified – Lowdham Grange College Serco Justice & Immigration:** Rachal Winter was joined by her colleague Joanne Ford, Assistant Director. They informed the meeting that they wanted HMP Lowdham Grange staff to integrate and be involved with projects within the community they work. Previously they had helped with the maintenance of Lowdham Churchyard and visited schools with drug detection dogs or to undertake career talks. They would welcome a meeting to discuss what their staff could do. Rachal also described how she is involved in a Children's Book Project providing a book hub in schools and prisons. Discussions were held about various possibilities going forward and Cllr Kew asked whether they would provide support for the sustainability project. Rachal Winter agreed and provided her contact details.
- 8. Review of Working Groups membership:** The Parish Council reviewed the groups and membership of each group as follows:

<u>Working Group</u>	<u>Members</u>	
Finance and Assets.....	Cllr. Paul Harrison	Cllr. Caroline Kew
Planning.....	Cllr. Alison Glazebrook	Cllr. Stephen Platt
Community & Village Amenities..... (including Safer Neighbourhood Group)	Cllr. Alison Glazebrook	Cllr. Serena Simmons Cllr. Derek Brickell
	Cllr. Stephen Platt	
Communications/Website.....	Cllr. Mike Poyzer	
HR.....	Cllr. Caroline Kew	Cllr. Derek Brickell
Flood Action.....	Cllr. Emma Wilson	Cllr. Serena Simmons
VHPFC Representative.....	Cllr. Alison Glazebrook	
Volunteer Footpath Wardens .....	Residents: John Day and Dave Johnson	

*The Chairman and Vice Chairman are ex officio members of all working groups*
- 9. County Council Matters:** Cllr. Jackson had sent his apologies.
- 10. District Council Matters:**

Cllr. Wendels informed the meeting of the announcement by the Government of an energy bills rebate of £150.00. This will be administered as a council tax rebate for properties in Council Tax Bands A-D. This should be paid into bank accounts over the next 2-3 weeks or applications can be made on-line.

Following the item at the Annual Parishioners' meeting, Cllr. Wendels enquired about the reaction to having a Neighbourhood Plan. This would need to be an all-encompassing plan, and he offered the support of the Planning Dept. at Newark & Sherwood DC working with Matthew Norton.

Cllr Jacqueline Finn reported on a meeting with EA and VIA about flood matters and has asked VIA to arrange to have a camera inspection of the culverts before winter so that they can be flushed if there are signs of blockage.

Cllr. Platt read out an email from a Lowdham resident expressing her concerns regarding rising pollution levels in the village and saying that her health had deteriorated. Her other concerns included speed limits, the roundabout and trees (that could help with the pollution issue) not being maintained. She welcomed comments from the Council.

Cllr Wendels will refer the matter to Cllr. Jackson of the County Council and Cllr. Platt agreed to let the resident know this.

**11. Amenities and Village**

- i) Roundabout proposals: The Clerk was asked to register a request for a central reservation to be created on Nottingham Road.
- ii) Flood Alleviation: EA progress: More detailed proposals are awaited.
- iii) Green Champions Scheme update: Cllr Poyzer reported that 80 responses had been received to the questionnaire. A launch date is to be decided and a speaker needed to do a talk.
- iv) Jubilee Arrangements: A grant of £400 has been received from the District Council. It was agreed to ask the Clerk to ask Geoff Burton to provide a Ginkgo Biloba tree to mark the occasion of the Queen's Platinum Jubilee – to be sited at an appropriate place in the triangle of grass near to the cenotaph. A plaque will also be arranged.
- v) Misuse of Public Toilets update: The Clerk has spoken to the Chairman of the Sherwood cyclists' club who said it was not their group as they meet elsewhere but he knew who it would be, and he promised to speak to them. There have been complaints that there are no public toilets in the village.
- vi) Annual Provision of installed Christmas Trees: Mr Geoff Burton has informed the clerk that he will not be able to provide this service in future. The clerk informed members that Mr James Fisher from Newton has agreed to do this. The fixing of lights will need to be resolved.

**12. Planning Applications**

22/00773/HOUSE – 2 Ridge Hill – first floor extension above existing garage and kitchen - Do Not Object

22/00824/FUL – 24 Station Road – Change of shop to residential - Do Not object

**13. Recent District Council Decisions**

22-00223-LBC - 4 Southwell Road - works to roof - Grant Listed Building Consent

22-00226-HOUSE - 9 Southwell Road - alterations to property – Permitted

22-00251- LDC - 6 Nottingham Road - replace fence - Certificate of Lawful Development

22-00285-HOUSE -28 Epperstone Road - Erection of a Garage. Alteration to side and rear windows. Alteration to roof of rear extension – Grant Application

**14. Finance & Assets:****a) April payments were authorised:**

*7.45pm Cllr. Wendels left the meeting*

**b) Year-end Accounts Annual Return for 2022/2023** were approved and duly signed

- i) Section 1 – The Annual Governance Statement
- ii) Section 2 – The Accounting Statements
- c) **To lay tarmac to replace the small stones area at the Community Building:** The Clerk had received 3 quotations for this work to be done. It was agreed to instruct Arnold Asphalt to carry out the work. It was agreed for it be done as soon as possible, with maximum access to the tennis courts.
- d) **Community Building – consider use for regular film shows:** Members discussed what films could be shown and the availability of film shows in the village. The possible broader use as a social club or a book club was discussed. Before proceeding further or purchasing any equipment, members would like to identify an enthusiastic person to run the club.
- e) **Replacement of MUGA Lights to LED:** The current lights are expensive to run, with high emissions. The Clerk had received a quote from a local electrician to replace with LED. It was agreed to obtain a couple more quotes before proceeding.
- f) **Consider EV Charger:** After discussions regarding positioning of Chargers in the village and methods of payment and any income, it was agreed to put the matter to one side for the time being.
- g) **Fingerpost in Main Street** – The delay in making progress is because the suppliers of the antique style lettering are the only company doing that kind of work but are overcommitted at present.

**15. General Matters**

- i) Cllr. Kew has been contacted by NSDC about forming a Speed Control Group – a further phone conversation is to be arranged
- ii) Cllr. Platt detailed the following items for the website: What's-On in Nottingham; News from NCC; Talks by NALC: Housing-Local Councils - Having more of say.
- iii) Burton Joyce have Ukrainian refugees and have asked if Lowdham had any to meet and talk with. None was known.
- iv) Following his enquiries of NSDC regarding disposal units for Tetra-paks, the Clerk had not received a response. It was agreed to ask for the NSDC Environmental Officer to come and give a talk.

**16. Councillors Reports - VHPFC**

- i) Cllr Glazebrook enquired about progress with the Village Hall car park boundary issue referred to NSDC Planners. The Clerk is still awaiting a response to his enquiry.
- ii) Cllr. Glazebrook reported on the deteriorating condition of the Playing Fields pavilion due to continual flood damage and enquired if the Parish Council would consider providing funding towards a new one to be built at a higher level to avoid flooding. After discussion it was thought a possibility if the Pavilion were bigger and for use by more than one group of people and be a venue for events.

**17. Reports from Outside Organisations** There was nothing to report.**18. Date of Next Meeting Thursday 9<sup>th</sup> June 2022** – at the Community Building (NB: 2<sup>nd</sup> June is Spring Bank Holiday)

The meeting closed at 8.31pm

Signed: Chairman .....

Date .....