

# LOWDHAM PARISH COUNCIL



Clerk's address: 25 The Green, Radcliffe-on-Trent,  
Nottingham, NG12 2LA

Telephone: 0115 933 5921

E-mail: [billbanner1@virginmedia.com](mailto:billbanner1@virginmedia.com)

e-mail: [clerk@lowdham-pc.gov.uk](mailto:clerk@lowdham-pc.gov.uk)

[www.lowdham-pc.gov.uk](http://www.lowdham-pc.gov.uk)

## Minutes of the monthly meeting of Lowdham Parish Council held at The Community Building, off Southwell Road, NG14 7PS on THURSDAY 01 June 2023 at 6.45 pm

01/06/23/101

### Councillors:

Derek Brickell (Vice-chairman); Alison Glazebrook; Paul Harrison (Chairman); Caroline Kew;  
Stephen Platt; Mike Poyzer; Serena Simmons (A)

**Also present:** Clerk Bill Banner and District Councillor Tim Wendels

1. **Apologies for Absence:** Cllr Serena Simmons. County Cllr Roger Jackson and minute taker Wendy Fenn also apologised.
2. **Declarations of Interest:** None declared.
3. **Chairman's Announcements:** None. Cllr Derek Brickell confirmed his acceptance of the vice-Chair nomination, having been absent last month. An Acceptance of Office Form was signed.
4. **Membership of Standing Working Groups for 2023/2024:**  
These were confirmed as:
  - i) **Finance and Assets:** Cllr Caroline Kew
  - ii) **Planning:** Cllrs Alison Glazebrook and Stephen Platt
  - iii) **Community and Village Amenities, including Safer Neighbourhood:** Cllrs Alison Glazebrook, Stephen Platt, Serena Simmons and Derek Brickell
  - iv) **Communications/website:** Cllr Mike Poyzer
  - v) **HR:** Cllrs Caroline Kew and Derek Brickell
  - vi) **Flood Action Group:** Cllr Serena Simmons
  - vii) **Lowdham Environment Group (LEG) – to include Christmas:** Cllrs Mike Poyzer, Caroline Kew and Stephen Platt
  - viii) **Building project:** Cllrs Alison Glazebrook and Derek Brickell
  - ix) **VHPFC Rep:** Cllr Alison Glazebrook
  - x) **Volunteer Path Wardens:** Residents John Day and Dave Johnson

The Chairman, Cllr Paul Harrison and vice-Chairman, Derek Brickell, are permanent ex-officio members of these groups.
5. **Minutes of the Council Meeting held on 11 May 2023** were approved and duly signed.
6. **Open Session for Members of the Public to Raise Matters of Council Business:** No members of the public were present.
7. **County Council Matters:** No report – Cllr Jackson did not attend.
8. **District Council Matters:** Cllr Wendels congratulated members on their continuance as Parish Councillors after the May Local Elections. He explained that at District level, the election resulted in there being no overall political party in control. The District Council will operate with a coalition of all party members other than Conservatives. The new leader is Cllr Paul Peacock.
9. **Amenities and Village:**
  - i) **Flood Alleviation: EA progress** – the clerk said he was awaiting confirmation from EA that the ground seeding had been done. EA confirms that work is still to be done to improve the Beck pathway and repair the gate.
  - ii) **Lowdham Environment Group (LEG) update:** Cllr Mike Poyzer said that proposed speaker dates were still awaiting confirmation.
  - iii) **Coronation benches** – The clerk reported that he had discussed possible locations in the village with VIA Highways. They do not favour in front of the pharmacy but approved the site in front of the Post Office. However, the land belongs to PO so permission from them is needed. The clerk has written accordingly.  
The suggested location near to the bus stop on Southwell Road would be acceptable, but a section 115 Permission Form is needed, and investigations made regarding utility services, etc nearby.
  - iv) **Christmas 2023 planning:** Cllr Mike Poyzer confirmed that this was in hand.
  - v) **Trees Survey:** following the tree safety survey, two horse chestnuts were identified for attention. The recommendation is to pollard one tree and to fell the other (to be replaced in the Autumn). Members agreed to proceed with the work but requested that residents be informed by use of Notice Boards, Website and the next monthly Parish Magazine.

**10. Planning Applications:**

23/00866/CPRIOR - Proposed change of use of agricultural building to B8 Storage - Adjacent, Cockerbeck House, Lambley Road - Object – green belt and concern about extent of plans.

**11. Recent District Council Decisions:** 23/00449/HOUSE - 16 Willow Holt - Two storey rear extension - Grant Application

7.45pm Cllr Wendels left the meeting

**12. Finance & Assets****a) May payments were authorised.****b) Year-end Accounts – Annual Return for 2022/23** was approved and duly signed.

i) Section 1 – The Annual Governance Statement

ii) Section 2 – The Accounting Statements

**c) The clerk informed members that the three-year fixed electric price agreement expires in July and new rates on offer are treble the existing. The cost of providing light for the MUGA during the winter months was discussed. The clerk will calculate the cost and advise Lowdham Colts accordingly.****d) Former Public Toilet Building: Consider change of use to original - members asked for this item to go on the next Agenda.****13. General Matters:**

The clerk outlined the progress made in drawing up plans for a proposed front extension to the Community Building to house a small office and reception area. Members approved the initial proposals. The clerk was asked to proceed to have more detailed plans prepared by JSBC Ltd, for use when applying for planning permission. An initial budget of £1000 was approved.

**14. Councillors' Reports:** None.**15. Reports from Outside Organisations:**

**VHPFC** - Cllr Ali Glazebrook advised that the VHPFC may have to submit a planning application in respect of the advertising carried out on the perimeter of the Playing Fields next to the roundabout. As a consequence, the Parish Council will be asked for their consent to the application.

Cllr Glazebrook also advised members that additional volunteer workdays were being run by the NCC Historic Buildings Conservation Officer on 19, 20 and 21 July in order to continue the repair work to the Barn.

**16. Date of Next Meeting:** Thursday 06 July 2023 – at the Community Building

The meeting closed at 8.35 pm

Signed: Chairman .....

Date .....