

# LOWDHAM PARISH COUNCIL

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DRAFT Minutes of the Monthly Meeting of Lowdham Parish Council  
held at Lowdham Community Building, Off Southwell Road, NG14 7PS  
on 06 November 2025 at 6.45pm.

02/10/25/151

Present: Cllrs. Derek Brickell (Vice Chair) (A), Gary Clarke, Alison Glazebrook, Paul Harrison (Chair), Caroline Kew; Stephen Platt, Mike Poyzer, Alan Reed, Robert Turnell, Denise Whitt, Liam Wiltshire  
Also present: Clerk Bill Banner and Comms Officer Dermot Daly. There were no members of the public

1. Apologies for Absence: Cllr Derek Bricknell
2. Declarations of Interest: None
3. Chairman's announcements: Stressed the importance of all councillors moving to change their email to .gov.uk – there are 4 outstanding
4. Minutes of the Council Meeting held on 02 October 2025: It was RESOLVED to approve the Minutes as circulated.
5. Open Session for Members of the Public to Raise Matters of Council Business: None in attendance
6. County Council Matters. County Councillor Roger Jackson was not present
7. District Council Matters: District Councillor Tim Wendels was not present
8. Amenities and Village:
  - a) Flood Alleviation: the reservoir build completion date is estimated to be 2-3 months later than planned
  - b) Lowdham Environment Group: arranged to visit the repair café at Radcliffe on Trent.
  - c) Cricket pavilion compensation efforts reviewed
  - d) The overgrown weeds in the Beck are to be cleared by EA at the end of November
  - e) Christmas arrangements: 5<sup>th</sup> December for lights switch-on; trees have been arranged; choir attendance is confirmed; letter to be prepared by the clerk for circulation to residents regarding provision of trees; need to invite representatives to the lights switch-on (MP Michelle Welsh).
  - f) Parking including Village Hall Car Park:
    - i) the suggestion of a one-way system has been initially turned down by Via (County Highways)
    - ii) increasing the size of village hall car park the Trust documentation has been reviewed - the Parish Council does not have real authority to drive any initiative regarding the Village Hall
  - g) Fixing lamp post poppies: thanks were expressed to the resident who put up them up this year - to control the risk it was agreed that in future it should be carried out by a staff member /contractor
  - h) Hedges and verges: reports of overhanging vegetation on Ton Lane and Lambley Road have been referred to the County Council
  - i) Tree damage reported on land owned by Wilson Homes – resident to report to the landowner
  - j) Anti-Social Behaviour at the Community Building: following a recently reported matter, there has been no further problems

k) Defibrillator at World's End Pub: the battery at the defibrillator has recently been checked and the device is working properly. The new property owners have agreed to continue to have the defibrillator operational, but without connection to mains electricity for trickle heat. The mains supply is not essential as the defibrillator has its own battery pack.

l) Neighbourhood Plan –It was agreed to postpone discussion of this item to the next meeting, when Cllr Brickell is expected to inform councillors of his considered views

9. Planning Applications:

a) 25-01729-LBC: Lowdham Mill - Install Window shutters. Victorian style metal industrial stairs to existing external door. The Council had no objection – refer back to planners.

b) 25-01829-PIP: Land adjacent to Fair View, Old Epperstone Road. New conservation skylights to mill roof and other work. Object as within green-belt area and land prone to flooding

10. Planning Decisions:

a) 25-00990-FUL: Land, Low Meadow, Lambley Road - Demolition of Existing Stables and the Erection of a Proposed Mobile Home and Field Shelter - Refuse permission.

b) 25/01502/TWCA: 1 Red Lane - Tree maintenance - No objection

11. Finance and Assets:

a) It was unanimously RESOLVED to authorise the payments for October

b) Budget Considerations 2026-27: the tax base is not yet known, and the draft budget is prepared assuming it is as last year. Councillors are to consider any further requests for expenditure at the next meeting.

13. General Matters:

a) Neighbourhood Plan: to be deferred to the next meeting.

b) Remembrance Sunday: the Chair will attend the service on 9<sup>th</sup> November to represent the Parish Council.

c) Thanks to Cllr Gary Clarke for carrying out grit bins replenishment.

13. Councillors' Reports.

a) A resident's complaint about the quality of grounds maintenance service provided by NSDC Street Scene has been investigated but it is reported as not being resolved– the clerk has had a meeting with the parties to agree what needs to be done and will check the ongoing situation

14. Reports from Outside Organisations.

a) There was discussion about a plaque proposed for the Sherwood Forest Day to recognise how, historically, Lowdham was part of Sherwood Forest – to be discussed at the next meeting

b) The risk assessment for Legionella is to be re-visited but current actions are already taken to mitigate through flushing shower heads regularly at a minimum of 60 degrees and keeping a record.

15. Date of Next Meeting: **Thursday 04 December 2025**

Meeting closed at 8.07pm

Signed: Chairman.....

Date.....